



## Restricted Areas (Melbourne Metropolitan and Areas of Regional Victoria Which Are Subject to Stay-at-home Restrictions, until at least 11:59pm 23 September 2021)

### *Information as at 16 September 2021*

**PLEASE NOTE:** The advice contained in this document is not exhaustive and may be superseded by new orders from the Chief Health Officer. Please check <https://www.dhhs.vic.gov.au/victorias-restriction-levels-covid-19> to ensure you have access to the most up-to-date orders.

The full comprehensive orders are available at: <https://www.dhhs.vic.gov.au/victorias-restriction-levels-covid-19> under 'Workplace Directions'.

**We have extracted a summary of the most relevant items for AAAA members.**

### Authorised Work and Permits

- All employees who work on site must be carrying out authorised work and not be able to work from home, and must carry an Authorised Work Permit signed by their employer and themselves, along with Government-issued photo identification.
  - o Authorised Work Permit template: <https://www.coronavirus.vic.gov.au/authorised-provider-and-authorised-worker-permit#download-the-permit>
  - o Employers must keep a record of all Authorised Work Permits issued to employees.
- Authorised work includes:
  - o Vehicle and mechanical repair services
  - o 'Click and collect' retail services
  - o All manufacturing
  - o Comprehensive list of authorised work and workers: <https://www.coronavirus.vic.gov.au/authorised-provider-and-authorised-worker-list>

### Face Coverings

- All employees are required to wear face coverings at all times, except when:
  - o Eating, drinking (non-alcoholic), smoking or vaping
  - o It is impracticable to do so while conducting work
  - o It is a risk to health and safety while conducting work
  - o The employee has a legal exemption for not wearing a face covering, such as a medical exemption
  - o Comprehensive list of exemptions: <https://www.dhhs.vic.gov.au/sites/default/files/documents/202109/Stay-at-Home-Directions-%28Restricted-Areas%29-%28No-21%29-15-september-2021.pdf>
- Face coverings must cover the nose and mouth, and be fitted around the nose and mouth (i.e. no loose bandanas or other coverings which do not fit around the nose or are loose at the bottom)



### COVIDSafe Plans and Record Keeping

- All worksites where any employee(s) is/are present require a COVIDSafe plan to be in place.
  - o There are several requirements for a COVIDSafe plan; template and more information: <https://www.coronavirus.vic.gov.au/covidsafe-plan>
- All worksites must prominently display Victorian Government QR Codes at the entrance, and all people who attend the worksite must use the QR Code to 'check-in', or otherwise have the following details recorded by the employer:
  - o First and last name
  - o Phone number
  - o Date and time of visit
  - o Areas in worksite visited

### Cleaning

- Employers must ensure that shared spaces in worksites are regularly cleaned with disinfectant.